



Child Friendly Child Safe Policy 3-6



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Introduction

Here at St Monica's Primary School the top priorities are your learning and wellbeing, so our school must ensure that we stay safe.

Our School is responsible for our care, safety and wellbeing.

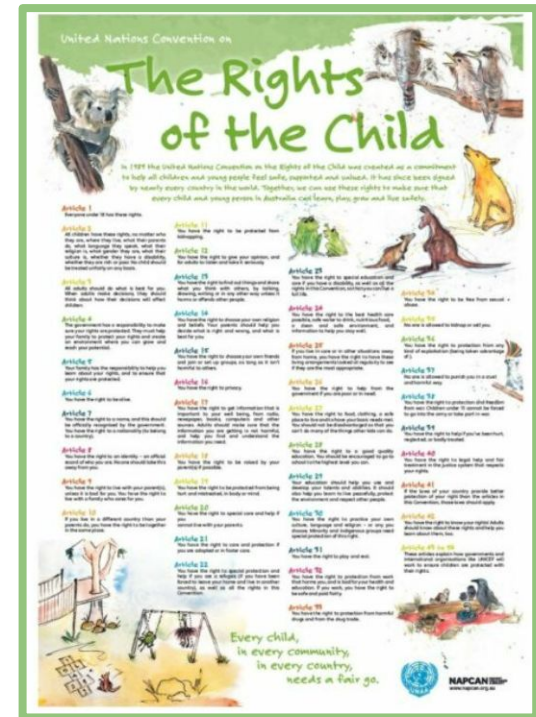
Our Child Safe Policy ensures our safety on the yard, in the classroom, on excursions and camps as well as making sure we always feel respected.



Rights

We all have rights.

- We have the right to learn
- We have the right to be respected
- We have the right to feel safe and be safe
- We have many other rights too





Responsibilities

With rights come responsibilities to follow behaviour and learning expectations.

At St Monica's Primary School, we are expected to:

- Be Safe
- Be Respectful
- Be Responsible

Be Safe	<ul style="list-style-type: none">● Move and act carefully● Use equipment properly
Be Respectful	<ul style="list-style-type: none">● Listen to each other● Follow directions● Use kind words and actions
Be Responsible	<ul style="list-style-type: none">● Make positive choices● Learn from our actions● Be considerate

Code of Conduct

We have a **Code of Conduct** for all teachers, office staff, Casual Relief Teachers, parent helpers, other volunteers and workers that describe how they should behave.

Just like we have expectations for all students, the **Code of Conduct** sets out the behaviour expectations for adults. When visitors sign in to the office, they agree to the Code of Conduct.



St Monica's Primary School Child Safety Code of Conduct



St Monica's Primary School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

Central to the mission of St Monica's Primary School is an explicit commitment to providing a safe and supportive environment where the emotional, social, intellectual, spiritual and physical wellbeing of our students is a priority.

All students enrolled at St Monica's Primary School have the right to feel safe and be safe. The wellbeing of children in our care will always be our priority, and we do not and will not tolerate child abuse. We aim to create a child-safe and child-friendly environment where children are free to enjoy life to the full without any concern for their safety.

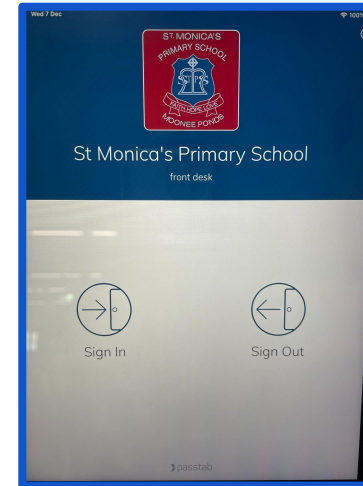


Visitors must sign into the office

One of the many ways that our school ensures our safety is by making sure that all visitors who are working or volunteering in our school wear a lanyard with a fob on the end to unlock gates. If you see anyone working or volunteering inside the school without this lanyard then you must report it to a teacher.

This includes:

- Parent Helpers
- Trainee teachers and teacher aids
- Tradespeople e.g. electricians and plumbers
- School Cleaners
- Music Corp Teachers





Managing Risks

The school keeps us safe in many other ways too. For example, our school has:

- a sick bay we can go to if we feel unwell or are hurt
- understanding teachers who listen to us
- locks on the gates which can only be opened with a fob
- regular evacuation drills
- teachers with bright green vests and walkie-talkies keeping watch on the yard
- Cyber Safety lessons
- cleaners who visit every day
- a full-time maintenance person who checks equipment and removes any hazards
- excursion and camp risk-assessment guidelines



Hiring Staff to work with us

At St Monica's Primary School, our Principal Mr Moore makes sure that the right person gets the job to work with us and that they are committed to keeping children safe.

Everyone who applies for a job at our school needs to be suitable to work with children. The staff at our school are specially picked by our Principal to make sure that they are ready and willing to listen to all of our worries, problems and issues.





Inclusion

It's important for us to feel included because we are more likely to speak up if we are feeling unsafe.

At St.Monica's Primary school we feel like we belong to the school because:

- we have lots of lunchtime clubs to go to
- when you go out to snack you have someone you know on the yard like a teacher
- everyone has a buddy at school
- the Bluearth program makes sure that everyone participates in physical activities
- we learn how to make friends and be friends with everyone







Empowerment

At St Monica's every child's voice is valued. There are lots of ways for us to have a say in decisions affecting our safety and wellbeing at school:

- We have Mrs Evans, Mrs Diana and Mrs Junkaris to talk to if we don't feel happy and safe
- We have trusted adults all around St Monica's to talk to
- There are teachers out on yard to talk to when you are hurt
- There are regular wellbeing surveys and check-ins within the classroom and specialist classes so we can say what's on our mind about our safety, happiness, learning and friendships


Semester 2 Wellbeing Survey -
How are you feeling about Art?

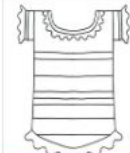
Name: _____

Class: 1  

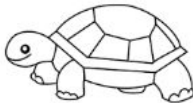
Have you felt happy and safe in Visual Art lessons? Please circle

Yes

 Yes



ADD YOUR OWN PATTERNS





Valuing Differences

At our School we make sure to value the uniqueness of every student, just as Jesus taught us to do. We look after children with disabilities, tough backgrounds, different beliefs and appearances.

At St Monica's we recognise and celebrate different cultures.





We want you to feel safe and be safe at school

The principal and staff at St Monica's understand that it is important for you to feel safe and be safe.

If you don't feel safe at school you can...

- Let your classroom teacher know know you want to talk
- Tell the teacher on yard duty
- Tell a Learning Support Officer(LSO)or other trusted staff member
- Tell a friend



We want you to feel safe and be safe out of school

If you don't feel safe out of school you can...

- Talk to one or both of your parents/carers
- Tell a trusted adult on your Safety Network
- Call the kids Helpline
- Tell a trusted staff member at school



We are a Child Safe School!

St Monica's is committed to providing a safe and nurturing culture for all children.

