

Child Friendly Child Safe Policy

June 2021 Student Representative Council -
St Monica's Primary School, Moonee Ponds



Introduction

Our school is responsible for our care, safety and wellbeing.

- We have a Child Safe Policy so that everyone is respected and feels safe.
- It is important that we are listened to and have an opportunity to share our thoughts and opinions.



Purpose

The purpose of this policy is to make sure that all students feel comfortable with the people around them.

Our teachers care about us and also make sure that we feel safe when we are at school, excursions and on camps.



Commitment to Child Safety

Our school is committed to keeping our students safe from poor behaviour and abuse.

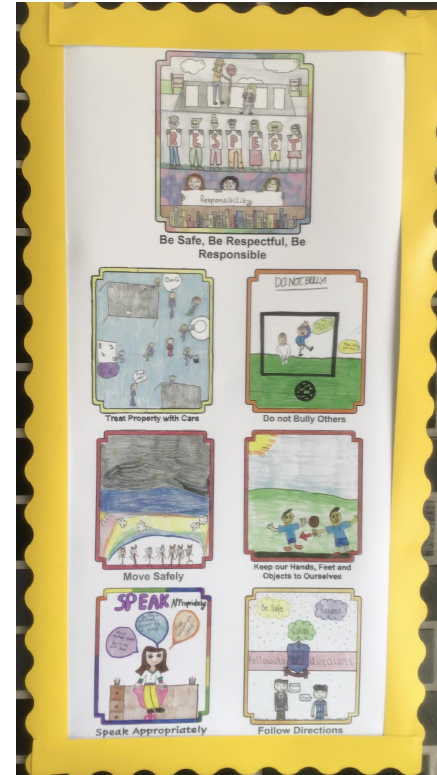
Every student has the right to feel and be safe.



Rights & Responsibilities

With rights come responsibilities.

- We have the right to be safe
- We have the right to be respected
- Everyone needs to be responsible for their actions so we all can learn



Code of Conduct

Our school makes sure there is a **Code of Conduct** for all teachers, office staff, Casual Relief Teachers, parent helpers, other volunteers and workers that describes how they should behave.

Just like we have the St Monica's Primary School Expectations for students, the Code of Conduct is the expectation for adults.

**Good / Acceptable
behavior**

**Poor/ Unacceptable
behaviour**



Managing Risks

The school keeps us safe by-

- closing the gates
- having teachers on yard duty who wear bright vests
- having 'children only' toilets. Adults at our school must use adult toilets.

Before every event, excursion or camp our teachers think about how to avoid situations that might be dangerous or that may hurt us.



Visitors must sign in to the office

All adults in our school need to sign in to the office.

If you see an adult without a school lanyard / name badge you should let a staff member know so they can take that person back to the office to sign in to our Visitors Register.

This includes:

- ❑ Parent helpers
- ❑ Visitors
- ❑ Maintenance people like electricians, plumbers and builders
- ❑ Music teachers



Hiring staff to work with us

At St Monica's Primary School, our Principal makes sure that the right person gets the job to work with us and that they are committed to keeping children safe.



Inclusion and Empowerment for all Students

St Monica's Primary School works with students to -

- ensure that they are empowered to understand their rights
- recognise what abuse is
- encourage them to speak up when they feel uncomfortable or afraid
- lead with or without the badge



Valuing Differences

St Monica's Primary School values everyone's individuality.

We look after children with different abilities, backgrounds, beliefs and appearances.

St Monica's Primary School aims to make everyone feel comfortable.



We want you to feel safe and be safe

The principal and staff at St Monica's understand that it is important for you to feel safe and be safe.

If you don't feel safe at school you can....

- let your classroom teacher know you want to talk
- tell the teacher on yard duty
- tell a Learning Support Officer (LSO) or other trusted staff member
- tell a friend



We want you to feel safe and be safe

If you don't feel safe out of school you can....

- Talk to one or both of your parents/carers
- Tell a trusted adult on your Safety Network
- Call the Kids' Helpline
- Tell a trusted staff member at school



Responding & Reporting

Our teachers as well as other adults will listen to our problems on the yard, in the classroom and if we are having an issue at home.

If it is a big problem sometimes other people are called in to help us solve the problem.



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